



Tax Receipting Guidelines and Rules – Third Party Events

- All financial donations made to POGO for \$20.00 or more are eligible for an income tax receipt issued by POGO in the calendar year they are received. Event proceeds must be received by the last business day of December (or postmarked prior to December 31st) in order for gifts to be eligible for a tax receipt in the calendar year in which the event was held.
- POGO can issue tax receipts only to individuals or organizations that make a donation without receiving any product or tangible item in return. Purchases of raffle tickets, event admission tickets, green fees, live and silent auction items are NOT eligible for tax receipts.
 - The exception to this is if the ticket or entrance fee price exceeds the Fair Market Value/benefit of the event by more than 20%, then a split gift receipt may be issued. Benefits includes: food and drinks, entertainment, products and services, or other benefits to the participant.
 - A live or silent auction purchaser can receive a tax receipt when his/her winning bid is greater than the Fair Market Value of the item purchased. A tax receipt will be issued for the difference between the winning bid and the Fair Market Value of the item, provided the winning bid is 20% greater than the FMV.
- As per Revenue Canada guidelines, POGO is able to provide Gift-In-Kind letters for the donations of goods from businesses or individuals. These letters can be used to claim business promotion expenses for tax purposes. Gift-In-Kind receipts will only be issued to individuals for new material goods. A receipt or invoice, detailing the fair market value of the item, must be attained from the purchase and must accompany the request for a receipt. Please read our [Donation In-Kind Policy](#) for more information about Gift In-Kind Receipts.
- Tax receipts cannot be issued for the costs of a donated service. A gift in kind letter can be written to acknowledge the donation.
- Sponsorships are not tax deductible if the sponsor receives any advertising, marketing or promotional value they will not receive a tax receipt. Instead, sponsors can receive a letter of acknowledgement for the value of their sponsorship which can be used against business expenses.
- Gifts of artwork, wine, collectibles, or items of a unique nature must be accompanied by a recent independent appraisal, regardless of value, in order to receive a tax receipt.

Important links:

<http://www.cra-arc.gc.ca/chrts-gvng/chrts/prtng/gfts/whts-eng.html>

<http://www.cra-arc.gc.ca/chrts-gvng/chrts/prtng/rcpts/splt-eng.html>

<http://www.cra-arc.gc.ca/chrts-gvng/chrts/prtng/rcpts/fndrsng-eng.html>